



METROPOLITAN
CEMETERIES BOARD



OUR REF: /

APPLICATION FOR
FILMING IN A CEMETERY

[USE SEPARATE FORM FOR FILMING A FUNERAL FOR PRIVATE USE]

Name of Cemetery [Please tick the appropriate box. Note: Min 24 hours notice required.] FREMANTLE <input type="checkbox"/> ; GUILDFORD <input type="checkbox"/> ; KARRAKATTA <input type="checkbox"/> ; MIDLAND <input type="checkbox"/> ; PINNAROO <input type="checkbox"/> ; ROCKINGHAM		
Applicant's Details		
Name of Applicant: Surname:		First Names:
Address:		
Suburb:		Post Code:
Phone:	Facsimile:	Email:
Company or Educational Facility		
Name:		
Address:		
Suburb:		Post Code:
Phone:	Facsimile:	Email:
Name of lecturer (where applicable): Surname:		First Name:
Note: Letter of approval from lecturer is to be furnished verifying and approving the filming project.		
Time(s), Date(s) and Reason for Filming		
Date(s) of Filming:		
Time(s) of Filming:		
Brief description of filming (including the purpose and nature)		
Approval of Next of Kin: Where filming involves the taking of images (still or moving) of a funeral, monuments or memorials, has approval been obtained from the next of kin? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Full name of Next of Kin: Surname:		First names:

HAVE YOU COMPLETED ALL SECTIONS ABOVE? IF YES, CONTINUE OVERLEAF

Metropolitan Cemeteries Board verification	[MCB USE ONLY]
Approval of Next of Kin verified with Funeral Director	Yes <input type="checkbox"/> No <input type="checkbox"/>
Conditions, if applicable:	

Office Use Only: Notation on CRS

CONDITIONS APPLICABLE TO FILMING IN A CEMETERY

For the purposes of these conditions, “Applicant” includes the person making an application to film within a cemetery and includes all persons acting under the control or direction of the applicant.

Where approval has not been obtained from a Next of Kin the applicant is restricted to general filming within the cemetery without focusing on a particular monument or other memorial likely to cause the identify the deceased to be disclosed.

The applicant (including all persons acting under the direction of the applicant) shall take all reasonable steps to ensure that the sanctity of the Cemetery is maintained at all times and that the actions of the applicant do not impede or disrupt the operations of the Cemetery in any way.

Where filming is to include the entry used by the cortege (funeral procession), the chapels and other areas of access and egress, the applicant is to check with the office of the particular Cemetery prior to any arrangements for filming to take place.

The applicant is to ensure that at all times appropriate respect is given for the final resting place of the deceased in not allowing persons under their control to walk, climb on, attach to or do any other actions that could cause damage to a grave or monument, or cause undue stress and anxiety to family members.

At all times the applicant is to ensure the privacy of others and is to cease filming where to continue would preclude relatives and friends from gathering at a family grave or memorial.

Where in the opinion of a member of the staff of the MCB the applicant fails to abide by any of the above conditions, the applicants right to continue to film within a cemetery shall be withdrawn and the applicant will remove all equipment and personnel from the grounds when requested to do so.

This form, once approval has been given, shall be proof of such approval having been granted and is to be produced by the applicant to any member of the MCB upon a request being made.

CERTIFICATE OF APPROVAL

[Do not detach from above]

I, ** _____ hereby certify that the information provided is true and correct. I further undertake to ensure that no person, item or inscription will be filmed or photographed without the approval of the next of kin where it could be reasonably expected that to do so would cause distress to the person or family involved.

In signing this document I acknowledge the terms and conditions applicable to the grant of a right to film in a cemetery and agree to be bound by these.

Signature of applicant: _____

Date: / / .

Approved Not Approved

Signature of Approving Officer: _____

Date: / / .

On behalf of the Metropolitan Cemeteries Board

** APPLICANT TO PRINT THEIR FULL NAME, SIGN AND DATE

NOTE: This Signed Approval obtained must be carried by the applicant and produced if requested by MCB staff.

From: MCB Mailbox <mcb@mcb.wa.gov.au>
Sent: Wednesday, April 12, 2023 1:24 PM
To: Alicia Bridges <Bridges.Alicia@abc.net.au>
Subject: Automatic reply: ABC query

Thank you for your message.

Your message will be forwarded to the appropriate officer and will be responded to within five business days.

We endeavour to reply to you as soon as possible, however some complex enquiries may take a little longer.

Please note: The mail box is cleared Monday to Friday, messages received on weekends and public holidays will be forwarded the next business day.

Kind regards,

Management and Staff
Metropolitan Cemeteries Board

From: MCB Mailbox <mcb@mcb.wa.gov.au>
Sent: Friday, July 28, 2023 11:46:36 AM
To: Alicia Bridges <Bridges.Alicia@abc.net.au>
Subject: RE: HPE CM: Metropolitan Cemeteries Board "ABC query"

Good morning Alicia,

Please refer to our response below in relation to your enquiry.

The Metropolitan Cemeteries Board (MCB) operates 8 chapels and 2 outdoor chapel areas across our cemeteries and memorial parks for the community to hold funeral services. The current availability of a chapel at the MCB relates to the popularity of the chapel and location, with the average number of days between an initial funeral booking application and the funeral service being 11 days.

There is currently a two and a half week wait for chapel availability in the West Chapel at Pinnaroo Valley Memorial Park (Pinnaroo), not a four-week delay, with earlier availability in MCB chapels at our other cemeteries.

The MCB is currently undertaking an essential asset maintenance and upgrade program across its Crematoria, with Pinnaroo's Crematorium and East Chapel currently offline for the program of works. Following completion of the works the MCB will have additional capacity for cremations at Pinnaroo and will be operating world leading cremation technology. The upgrade of the crematoria has been completed at Karrakatta Cemetery and Fremantle

Cemetery, with the works at Pinnaroo expected to be completed by mid-October, with the chapel re-opening in August.

Funeral Directors are the primary touchpoint for the community in planning funeral services.

There are several factors that impact on the scheduling of funerals in addition to the popularity of the venues, many of which are outside of the responsibility and management of the MCB. These include the planned length of time for funeral services booked by funeral directors, and the capacity and availability of funeral directors to conduct services. The Australian Funeral Directors Association may provide additional comments on the challenges for funeral directors and complexity in planning funeral services.

The MCB has kept the funeral industry informed on the planned works for the duration of the project, and impact on availability of services, including affected chapels.

Thank you,

s 47F

Executive Assistant
Metropolitan Cemeteries Board
Phone: 1300 793 109

-----Original Message-----

From: Metropolitan Cemeteries Board <websiteform@mcb.wa.gov.au>
Sent: Thursday, July 27, 2023 12:36 PM
To: MCB Mailbox <mcb@mcb.wa.gov.au>
Subject: HPE CM: Metropolitan Cemeteries Board "ABC query"

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From: Alicia Bridges bridges.alicia@abc.net.au
Subject: ABC query

Name:
Alicia Bridges

Phone Number:
s 47F

Location Specific:
Pinnaroo Valley Memorial Park

Message Body:

Hello,
I'm a reporter at ABC in Perth and I'm enquiring about delays getting a funeral date through the MCB and particularly at Pinnaroo.
Is it correct there is a four-week wait to schedule a funeral at the moment, and if so, can you provide a response explaining the reasons for having to wait that length of time? My deadline is noon tomorrow.
Thanks,
Alicia

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This email was sent from a contact form on Metropolitan Cemeteries Board

([https://urldefense.com/v3/ https://www.mcb.wa.gov.au ;!!FvZmfVE!GDzKo9YpJwlE5MhwrW0NcWggbtq1ToVmBKRjHcHhEo WBKDNrLOAUMHNPje_cHE-csVkgYctbDTSdRkWs09LzA\\$](https://urldefense.com/v3/https://www.mcb.wa.gov.au/!!FvZmfVE!GDzKo9YpJwlE5MhwrW0NcWggbtq1ToVmBKRjHcHhEoWBKDNrLOAUMHNPje_cHE-csVkgYctbDTSdRkWs09LzA$))

From: s 47F [REDACTED]@mcb.wa.gov.au>

Sent: Thursday, May 25, 2023 4:43 PM

To: Zathia Bazeer <Bazeer.Zathia@abc.net.au>

Subject: RE: MCB media officer - ABC News request for filming and interview

Hi Zathia,

Please see attached which has been approved by the CEO. Please note that approval has been granted subject to the conditions outlined on the last page.

If you could send through the questions/points that you would like MCB to cover in the statement, that would be appreciated.

Thank you,



s 47F

Executive Assistant

Metropolitan Cemeteries Board

Phone: s 47F | Fax: 08 9383 3683

ABN: 50 602 044 872

Visit us online at www.mcb.wa.gov.au



Acknowledgement of Country The Government of Western Australia acknowledges the traditional custodians throughout Western Australia and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders both past and present.



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From: Zathia Bazeer <Bazeer.Zathia@abc.net.au>

Sent: Friday, May 19, 2023 2:42 PM

To: s 47F <s47f@mcb.wa.gov.au>

Subject: Re: MCB media officer - ABC News request for filming and interview

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Hi s 47F,

Apologies for the delay.

I've filled out the form and have attached it. I'm currently compiling some questions and will send that through. In the meantime while the statement is being put together if we can get rough dates to film that would be great.

Thank you so much!

Zathia Bazeer

Journalist
ABC NEWS WA

M: s 47F
E: bazeer.zathia@abc.net.au

[Redacted]

We acknowledge Aboriginal and Torres Strait Islander peoples as the First Australians and Traditional Custodians of the lands where we live, learn and work.

From: s 47F <s47f@mcb.wa.gov.au>
Sent: Wednesday, 17 May 2023 9:51 AM
To: Zathia Bazeer <Bazeer.Zathia@abc.net.au>
Subject: RE: MCB media officer - ABC News request for filming and interview

Hi Zathia,

Please leave this blank for the moment, we can confirm a date later.

As advised previously, we need to formalise the statement before filming can commence. Is there anything specific you would like us to cover in the statement?

I speak with the CEO to confirm a rough date of when filming can commence.

Thanks



s 47F
Executive Assistant
Metropolitan Cemeteries Board

Phone: s 47F | Fax: 08 9383 3683
ABN: 50 602 044 872

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From: Zathia Bazeer <Bazeer.Zathia@abc.net.au>
Sent: Tuesday, May 16, 2023 4:58 PM
To: s 47F <[REDACTED]> <[\[REDACTED\]@mcb.wa.gov.au](mailto:[REDACTED]@mcb.wa.gov.au)>
Subject: Fw: MCB media officer - ABC News request for filming and interview

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Hi s 47F ,

I'm just filling out the form.

The form asked what day we're filming.

I wanted to confirm what day is best for filming?

I'm available next in the mornings or following week Monday 29th and Tuesday 30th.

Let know what works.

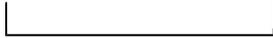
Zathia Bazeer

Journalist

ABC NEWS WA

M: s 47F <[REDACTED]>

E: bazeer.zathia@abc.net.au



We acknowledge Aboriginal and Torres Strait Islander peoples as the First Australians and Traditional Custodians of the lands where we live, learn and work.

From: s 47F [redacted] <[\[redacted\]@mcb.wa.gov.au](mailto:[redacted]@mcb.wa.gov.au)>
Sent: Thursday, 11 May 2023 3:23 PM
To: Zathia Bazeer <Bazeer.Zathia@abc.net.au>
Subject: RE: MCB media officer - ABC News request for filming and interview

Hi Zathia,

Sorry, can I just confirm if there is anything in particular you would like us to include in the statement or if you want us to answer specific questions.

I have attached a form which we require you to complete, this will then get submitted to the CEO for approval. Once this is approved, we can confirm dates/times for filming.

Thanks,



s 47F [redacted]
Executive Assistant
Metropolitan Cemeteries Board

Phone: s 47F [redacted] | Fax: 08 9383 3683
ABN: 50 602 044 872

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From: Zathia Bazeer <Bazeer.Zathia@abc.net.au>
Sent: Tuesday, May 9, 2023 11:46 AM
To: s 47F <[REDACTED]> <[\[REDACTED\]@mcb.wa.gov.au](mailto:[REDACTED]@mcb.wa.gov.au)>
Subject: RE: MCB media officer - ABC News request for filming and interview

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Hi s 47F,

Thank you for getting back to me!

That sounds good. Are you able to provide us with when there is availability to film and what we can and can't film exactly so we can organise that in the coming weeks.

Thanks,

Zathia Bazeer
Journalist
ABC NEWS WA
M: s 47F
E: bazeer.zathia@abc.net.au

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From: s 47F <[REDACTED]> <[\[REDACTED\]@mcb.wa.gov.au](mailto:[REDACTED]@mcb.wa.gov.au)>
Sent: Monday, May 8, 2023 1:26 PM
To: Zathia Bazeer <Bazeer.Zathia@abc.net.au>
Subject: RE: MCB media officer - ABC News request for filming and interview

Hi Zathia,

I have just spoken with the Minister's Office in relation to this request.

They have advised that they do not approve for Kathlene to do an interview. However, they are happy for us to provide you with a statement.

Please let me know what information you would like us to cover and if there are any

particular questions you would like us to answer.

The Minister's Office has approved the filming within the cemetery. We are happy to work with you on this, following the statement being approved.

Thank you,



s 47F

Executive Assistant

Metropolitan Cemeteries Board

Phone: s 47F | Fax: 08 9383 3683
ABN: 50 602 044 872

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From: Zathia Bazeer <Bazeer.Zathia@abc.net.au>

Sent: Tuesday, May 2, 2023 4:35 PM

To: s 47F <s47F@mcb.wa.gov.au>

Subject: RE: MCB media officer - ABC News request for filming and interview

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Hi s 47F,

That would be great!

Thanks,

Zathia Bazeer

Journalist

ABC NEWS WA

M: s 47F

E: bazeer.zathia@abc.net.au

We acknowledge Aboriginal and Torres Strait Islander peoples as the First Australians and Traditional Custodians of the lands where we live, learn and work.

From: s 47F <s47f@mcb.wa.gov.au>

Sent: Tuesday, May 2, 2023 2:05 PM

To: Zathia Bazeer <Bazeer.Zathia@abc.net.au>

Subject: RE: MCB media officer - ABC News request for filming and interview

Hi Zathia,

Unfortunately, I am unable to advise of when we might get approval as this depends entirely on the Minister's Office. I have just left a voicemail for someone to call me back and provide me with an update.

As advised below, approval is required for both filming and Kathlene's interview, so I can't advise when we this might take place.

I will get in touch if once I have spoken to someone.

Thanks,



s 47F

Executive Assistant

Metropolitan Cemeteries Board

Phone: s 47F | Fax: 08 9383 3683

ABN: 50 602 044 872

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A logo with the text 'We're working for Western Australia.' in a yellow, cursive font, set against a light yellow background with a faint map of Western Australia.

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From: Zathia Bazeer <Bazeer.Zathia@abc.net.au>
Sent: Monday, May 1, 2023 4:01 PM
To: s 47F <[REDACTED]> <[\[REDACTED\]@mcb.wa.gov.au](mailto:[REDACTED]@mcb.wa.gov.au)>
Subject: Re: MCB media officer - ABC News request for filming and interview

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Hi s 47F,

I'm just following up on the previous email. It would be great to get a rough idea of when we can film and when it would get approved.

Thanks,

Zathia

Zathia Bazeer

Journalist
ABC NEWS WA

M: s 47F
E: bazeer.zathia@abc.net.au

[REDACTED]

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From: s 47F <[REDACTED]> <[\[REDACTED\]@mcb.wa.gov.au](mailto:[REDACTED]@mcb.wa.gov.au)>
Sent: Thursday, 27 April 2023 3:49 PM
To: Lucy Martin <Martin.Lucy@abc.net.au>
Cc: Zathia Bazeer <Bazeer.Zathia@abc.net.au>
Subject: RE: MCB media officer - ABC News request for filming and interview

Hi Lucy,

Unfortunately not. I can advise that filming will not be able to occur next week given what still needs to occur with the Minister's Office.

I would roughly say that if we did get approval, filming and the interview wouldn't occur until the later half of May.

Thanks



s 47F
Executive Assistant
Metropolitan Cemeteries Board

Phone: s 47F | Fax: 08 9383 3683
ABN: 50 602 044 872

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From: Lucy Martin <Martin.Lucy@abc.net.au>
Sent: Thursday, April 27, 2023 1:31 PM
To: s 47F <s47f@mcb.wa.gov.au>
Cc: Zathia Bazeer <Bazeer.Zathia@abc.net.au>
Subject: Re: MCB media officer - ABC News request for filming and interview

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Thanks s 47F,

Do you have a timeframe on this? Zathia is looking to shoot the story next week.

Thanks,

Lucy

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From: s 47F [redacted] <[redacted]@mcb.wa.gov.au>
Sent: Thursday, April 27, 2023 1:27:15 PM
To: Lucy Martin <Martin.Lucy@abc.net.au>
Cc: Zathia Bazeer <Bazeer.Zathia@abc.net.au>
Subject: RE: MCB media officer - ABC News request for filming and interview

Hi Lucy,

We are still liaising with our Minister's Office to obtain approval.

Once this has been finalised, I will get in touch with Zathia.

Thank you,



s 47F [redacted]
Executive Assistant
Metropolitan Cemeteries Board

Phone: s 47F [redacted] | Fax: 08 9383 3683
ABN: 50 602 044 872

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From: Lucy Martin <Martin.Lucy@abc.net.au>
Sent: Thursday, April 27, 2023 9:12 AM
To: s 47F [redacted] <[redacted]@mcb.wa.gov.au>
Cc: Zathia Bazeer <Bazeer.Zathia@abc.net.au>
Subject: RE: MCB media officer - ABC News request for filming and interview

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Hello again,

Further to my previous email, s 47F so would ask that you respond to my colleague Zathia (CCed in) to arrange this interview and filming.

Any update on Kathleen's availability?

Many thanks,

Lucy

Lucy Martin

Community Story Producer (Thurs-Fri)
Western Australia

M: s 47F

We acknowledge Aboriginal and Torres Strait Islander peoples as the First Australians and Traditional Custodians of the lands where we live, learn and work.

From: Lucy Martin

Sent: Saturday, 22 April 2023 9:58 AM

To: s 47F <[redacted]@mcb.wa.gov.au>

Cc: Zathia Bazeer <Bazeer.Zathia@abc.net.au>

Subject: RE: MCB media officer - ABC News request for filming and interview

Hi s 47F,

The story will look at the issue of space in the cemetery and the ongoing renewal process, including the plans for General CA and DA sections.

I'm interested to explore what Kathlene mentioned in the radio interview, regarding Karrakatta balancing the need to make space and future-proof the cemetery with the needs of families.

I was also interested in the statistics Kathlene mentioned regarding the number of people opting for cremations.

s 7(2)



s 7(2)

As mentioned, I do appreciate the cemetery is a special place for many people and as such, we would not identify mourners or visitors without permission.

We also appreciate the need to keep our presence as low-key and unobtrusive as possible.

s 7(2)

Thanks s 47F ,

Lucy

From: s 47F <[REDACTED]@mcb.wa.gov.au>

Sent: Friday, April 21, 2023 4:13 PM

To: Lucy Martin <Martin.Lucy@abc.net.au>

Cc: Zathia Bazeer <Bazeer.Zathia@abc.net.au>

Subject: RE: MCB media officer - ABC News request for filming and interview

Hi Lucy,

Though Kathlene is happy to support the ABC with this request, we need to obtain approval from our Minister before we can proceed.

So that we can discuss this further with the Minister can you please provide us with some additional information about this project – what's the purpose/what do you want to achieve, is there a particular angle you want to show.

If you could also send through the questions that you would like to ask Kathlene as well as what you would like to film in the cemetery that would also help.

I will go back to the Minister's Office with this information and then can get in touch to organise a time for you to meet with Kathlene.

Thank you,



s 47F

Executive Assistant
Metropolitan Cemeteries Board

Phone: s 47F | Fax: 08 9383 3683
ABN: 50 602 044 872

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From: Lucy Martin <Martin.Lucy@abc.net.au>
Sent: Friday, April 21, 2023 12:36 PM
To: s 47F <s47f@mcb.wa.gov.au>
Cc: Zathia Bazeer <Bazeer.Zathia@abc.net.au>
Subject: RE: MCB media officer - ABC News request for filming and interview

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Hi s 47F, I hope you've been well.

Thanks for your email and apologies again for the delay.

Does Kathlene have availability in the week starting May 1?

We're also keen to do some filming around Karrakatta in that same week.

Many thanks,

Lucy

Thank you for your below email.

s 47F

Kathlene has some availability during the week commencing Monday 24 April.

Let me know if this works with you, and I can send through some possible times.

Thank you,



s 47F

Executive Assistant
Metropolitan Cemeteries Board

Phone: s 47F | Fax: 08 9383 3683
ABN: 50 602 044 872

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Acknowledgement of Country The Government of Western Australia acknowledges the traditional custodians throughout Western Australia and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders both past and present.



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From: Lucy Martin <Martin.Lucy@abc.net.au>
Sent: Thursday, April 6, 2023 9:24 AM
To: MCB Mailbox <mcb@mcb.wa.gov.au>
Cc: Zathia Bazeer <Bazeer.Zathia@abc.net.au>
Subject: ATT: MCB media officer - ABC News request for filming and interview

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Good morning, I hope you're well.

I'm reaching out from ABC News.

My colleague Nadia Mitsopoulos recently had MCB CEO Kathleen Oliver on the Mornings program to discuss Karrakatta's ongoing renewal program, among other issues.

s 7(2)

I understand two sections of the cemetery (General CA and DA) are due to be renewed from July, with a public consultation period currently underway.

Can you kindly let me know if Kathleen is available for an interview to discuss this?

We are also hoping to do some filming at Karrakatta to help our audience understand what is involved in the renewal process.

We understand of course the sensitive nature of such filming and would not identify any mourners/visitors on site.

Many thanks,

Lucy

Lucy Martin

Community Story Producer (Thurs-Fri)
Western Australia

M: s 47F

We acknowledge Aboriginal and Torres Strait Islander peoples as the First Australians and Traditional Custodians of the lands where we live, learn and work.

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