



By email:

Corporate Affairs

ABC Ultimo Centre 700 Harris Street Ultimo NSW 2007

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Dear

FOI REQUEST - REFERENCE NUMBER 2013-32

I refer to your request for access to documents under the *Freedom of Information Act 1982* (the FOI Act) in your email of 5 June 2013. Specifically, you have sought access to the following documents:

"copies of all documents, including but not limited to agreements, contracts and financial documents, related to payments for ABC print or electronic advertising in The Monthly, or its representative agency, since 1 July 2012"

I am authorised by the Managing Director under section 23 of the FOI Act to make decisions in respect of requests made under that Act. Following is my decision in relation to your request.

Locating and identifying documents

I have taken reasonable steps to identify and locate all relevant documents. My search for documents involved contacting each member of the Marketing Executive Group and requesting that they conduct a search of their respective hard and soft copy records. Those searches were conducted and documents were provided to me.

As a result of those searches, the following three documents were identified as relevant to your request:

Document 1 Booking Confirmation form dated 17 May 2013

Document 2 Tax Invoice from The Monthly Pty Limited dated 1 June 2013

Document 3 Email string dated 13 and 14 May 2013.

I have decided to grant access to these documents, and copies are attached.

If you are dissatisfied with this decision you can apply for Internal or Information Commissioner (IC) Review. You do not have to apply for Internal Review before seeking IC Review. Information about your review rights is attached.

Yours sincerely

Judith Maude

Head, Corporate Governance Direct line 02 8333 5316