IELTS PREPARATION

STUDY NOTES

VERBS – PRESENT PERFECT AND SIMPLE PAST TENSES

When speaking or writing about the past, English uses a variety of different tenses, including:

the simple past (he wrote), simple present perfect (he has written), past continuous/progressive (he was writing), simple past perfect (he had written), present perfect continuous/progressive (he has been writing) and the past perfect continuous/progressive (he had been writing).

STUDY TIPS

When speaking or writing about something, which happened at an unspecified time in the past and is still continuing in the present, use the simple present perfect.

EPISODE 8: AIR ARCHIVE

This is also the tense, which is used for news broadcasts, stories in the newspaper and biographical information about a living person.

Knowing when to use which tense can be quite challenging because the time frame within which an event, state or action takes place needs to be taken into consideration.

Mastering and differentiating between **simple present perfect** and the **simple past**, in particular, often poses difficulties because of the time reference.

The most important rules, which govern the use of these two tenses is presented and contrasted in the notes below.





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Simple Present Perfect and Simple Past Tenses

Time Reference

Tense	Period of Time
Simple Present Perfect	refers to an event, state or action which has started some time in the past but which may be linked with the present
Simple Past	refers to an event, state or action which has been completed at a specific time in the past

Forms

Simple Present Perfect		
Auxiliary Verb (to have)	Past Participle	
I have	-ed or -t endings: dwelled/dwelt,	
you have	learned/learnt, looked, started	
he/she has	irregular verbs: become, drawn, felt,	
we have	written	
you have		
they have		

Simple Past		
regular -ed or -t endings		
Infinitive	Past Tense	
burn	burned/burnt	
change	changed	
learn	learned/learnt	
look	looked	
start	started	
irregular		
eat	ate	
become	became	
do	did	
fall	fell	
see	saw	
throw	threw	
write	wrote	





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Compare Past Tense and Past Participial Forms

Infinitive	Past Tense	Past Participle
arise	arose	arisen
become	became	become
build	built	built
come	came	come
dream	dreamed/dreamt	dreamed/dreamt
eat	ate	eaten
fall	fell	fallen
give	gave	given
grow	grew	grown
make	made	made
pay	paid	paid
say	said	said
see	saw	seen
sing	sang	sung
teach	taught	taught
throw	threw	thrown
write	wrote	written



Rules of Use – Simple Present Perfect

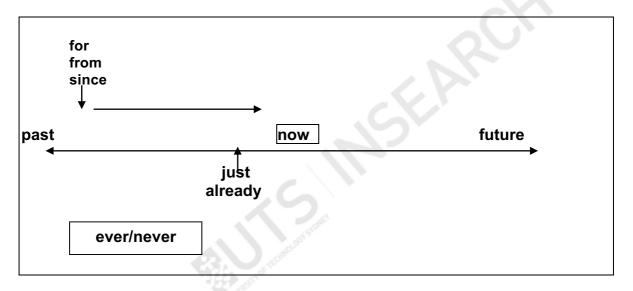
Si	Simple Present Perfect			
Us		Example	Meaning	
•	a completed action or event which is linked to the present; it refers to the action or event which started at some	The tsunami has devastated the tourist industry in the region.	the tourist industry is still feeling the effects of the tsunami which occurred some time in the past;	
	unspecified time in the past, but extends into the present	Have you read the latest Harry Potter book?	if you haven't read the book earlier would you like to read it now	
•	commonly used for news broadcasts and newspaper stories	The Treasurer has said that the economy is strong and performing well.	the period in which the economy grew precedes the present time, but is relevant to the present;	
		There has been an accident on the Pacific Highway.	the accident occurred earlier but is being reported now	
•	an action or event which began in the past, and continues up to the present; the following adverbs are	Have you <i>ever</i> been to the Middle East?	the question is asking whether the person has been to the Middle East at any time up to now;	
	commonly used – already, before, ever, never, often, seldom, so far, still, yet	The film festival has been fabulous so far.	the festival until now is great but that can change later	
•	an action or event which has repeatedly happened and continues to now; for and since are commonly used	I have lived in Australia <i>since 2002</i> .	the person has been living in Australia specifically from 2002	
•	as a preposition, for + a duration of time, for example, for twelve hours, for a day, for two hundred years	Harry has known Sally for 20 years.	they have been acquainted for the specified amount of time	
•	as a preposition since + a specific starting time, for example, since February, since 2004; since can also	He hasn't slept since he arrived from Mongolia.	since is used as a conjunction; introduces the clause which specifies the starting time	





	be used as a conjunction		
•	an action or event which has happened recently; adverbs such as <i>just</i> , <i>lately</i> and	Would you like some coffee? I' ve just had my morning tea.	the person recently finished having a beverage for morning tea
	recently are commonly used	Have you been to the beach lately?	the person is asking whether someone has been to the beach recently

The different meanings of the prepositions used with **the simple present perfect** can be illustrated graphically as follows:







Rules of Use – Simple Past

Simple Past		
Use	Example	Meaning
 an action or event which started and ended in the past; 	She sat the IELTS test last weekend.	taking the test has been completed
time expressions may also be used such as in 2004, yesterday, last night, two years ago	The new term started yesterday.	the commencement of the term has already ended, namely yesterday
 habitual past actions or events 	I watched the boats come in	the habitual action of watching the boats
or a sequence of	every morning.	watering the boats
past actions or events	I got up, had breakfast and caught the early morning train.	referring to a sequence of past actions

Contrast – Simple Present Perfect versus Simple Past

Simple Present Perfect	Simple Past
 an action or event happened at an indefinite time 	 an action or event happened at a definite time in the past
I have seen the tall ships in the Harbour.	I saw the tall ships in the Harbour on Australia day.
 an action or event which happened in the past is relevant to the present 	 an action or event which happened in the past bears no relevance to the present
The negotiators have reached an agreement.	
C. A.D.	The negotiators reached an agreement.
 an action or event which is unfinished; it started in the past and is still happening 	 an action or event which is finished; it started and finished in the past
She has been in China for two years.	She was in China for two years.



