



Corporate Affairs

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abc.net.au

Dear

FOI REQUEST - REFERENCE NUMBER 2015-013

I refer to your request for access to documents under the *Freedom of Information Act 1982* (the FOI Act) in your letter dated 27 February 2015 which I received on 4 March 2015. Specifically, you sought access to the following documents:

- "a) A copy of the Staff Code of Conduct (however styled) that applies to officers in Mr [Matthew] Galvin's department, and which covers such values as integrity, respect and trustworthiness.
- b) All documents relating to [your complaint about ABC Television lodged by email on 17 November 2014] that were generated by the Head of Corporate Governance [Ms Judith Maude] and sent to Mr [Kevin] McAlinden, Audience Liaison Manager.
- c) All documents relating to [the same case] that were sent by Mr McAlinden to [Ms Maude].
- d) All documents that summarise the procedure to be followed (by the complainant and the ABC) when a member of the public seeks to complain about alleged staff misconduct."

As outlined in my letter to you dated 16 March 2015, the documents described in point (d) above are publicly available, and links to them have been provided to you.

I am authorised by the Managing Director under section 23 of the FOI Act to make decisions in respect of requests made under that Act. Following is my decision in relation to the remainder of your request.

Locating and identifying documents

I have taken reasonable steps to identify and locate all relevant documents. My search for these documents involved reviewing my own records, as well as contacting Mr Kevin McAlinden, Manager Audience Liaison.

Searches of our respective records identified the following five documents:

Document 1	ABC Workplace Values and Standards of Behaviour		2 pages
Document 2	Email from J Maude to K McAlinden	23 Feb 2015	7 pages (incl attachments)
Document 3	Email from K McAlinden to J Maude	23 Feb 2015	1 page
Document 4	Email from J Maude to K McAlinden	27 Feb 2015	2 pages
Document 5	Email from K McAlinden to J Maude	3 Mar 2015	2 pages

Access to Documents 1 to 5 inclusive is granted, and copies are attached.

If you are dissatisfied with this decision you can apply for Internal or Information Commissioner (IC) Review. You do not have to apply for Internal Review before seeking IC Review. Information about your review rights is attached.

Yours sincerely

Judith Maude

Head, Corporate Governance