ACTIVITY SHEET   **EPISODE 7: ENVIRO-LOO**

Our activity sheet this week contains 2 activities, which look at the use of the passive voice.

ACTIVITY 1

Practise passive construction by making the following active sentences passive.

1.   The defence lawyers questioned the accused.
       _____

 2.   The senate debated the crucial issues until the early hours of the morning.
       _____

3.   Banjo Patterson wrote the famous Australian poem *The Man from Snowy River*.
       _____

4.   The government should ban smoking in those places because of its harmful effects.
       _____

5.   Farmers grow a third of the world's coffee beans in Brazil.
       _____

6.   The political philosopher has discussed two forms of punishment in his essay.
       _____

7.   The doctor was applying pressure to the wound to stop the flow of blood.
       _____

8.   The metal sheets absorb energy from the sun to heat the new age house.
       _____

9.   The coal miners convey the coal to the factory via the shaft.
       _____

10.   The chairman had to postpone the shareholders' meeting because of illness.
       _____

ACTIVITY 2

The following is a description of a procedure in conducting a survey. Select a verb from the box below and using the past passive form, write the appropriate verb in the blank spaces in each sentence.

write	give	analyse	conduct	publish
distribute	select	collate	transfer	request

In August 2004, a marketing survey (1) _____ among 25 overseas postgraduate business students. Firstly, the three-page questionnaires (2) _____ to the students in the computer lab. After the instructions (3) _____, the students (4) _____ to enter their answers directly onto a spreadsheet. Then the information from the spreadsheets (5) _____ to a database. This data (6) _____ and (7) _____ over a two-day period. The main points (8) _____ and two reports (9) _____. Finally, the reports (10) _____ on the intranet for the benefit of the students.

ANSWERS

ACTIVITY 1

1. The defence lawyers questioned the accused.
   The accused **was questioned** by the defence lawyers.

2. The senate debated the crucial issues until the early hours of the morning.
   The crucial issues **were debated** by the senate until the early hours of the morning.

3. Banjo Patterson wrote the famous Australian poem *The Man from Snowy River*.
   The famous Australian poem *The Man from Snowy River* **was written** by Banjo Patterson.

4. The government should ban smoking in those places because of its harmful effects.
   Smoking in those places **should be banned** by the government because of its harmful effects.

5. Farmers grow a third of the world's coffee beans in Brazil.
   A third of the world's coffee beans **are grown** in Brazil (by farmers).

6. The political philosopher has discussed two forms of punishment in his essay.
   Two forms of punishment **have been discussed** by the political philosopher in his essay.

7. The doctor was applying pressure to the wound to stop the flow of blood.
   Pressure **was being applied** to the wound (by the doctor) to stop the flow of blood.

8. The metal sheets absorb energy from the sun to heat the new age house.
   Energy from the sun **is absorbed** by the metal sheets to heat the new age house.

9. The coal miners convey the coal to the factory via the shaft.
   The coal **is conveyed** to the factory (by the coal miners) via the shaft.

10. The chairman had to postpone the shareholders' meeting because of illness.
    The shareholders' meeting **had to be postponed** by the chairman because of illness.

ANSWERS

ACTIVITY 2

In August 2004, a marketing survey (1) **was conducted** among 25 overseas postgraduate business students. Firstly, the three-page questionnaires (2) **were distributed** to the students in the computer lab. After the instructions (3) **were given**, the students (4) **were requested** to enter their answers directly onto a spreadsheet. Then the information from the spreadsheets (5) **was transferred** to a database. This data (6) **was collated** and (7) **analysed** over a two-day period. The main points (8) **were selected** and two reports (9) ***written**. Finally, the reports (10) **were published** on the intranet for the benefit of the students.

* to avoid repetition **were** is not repeated before the passive verb