one: protecting your sources overview

The times provided are approximate and may vary according to the participants.

Session	Overview	Time
1. **Welcome and Introduction** Jo Puccini	• Welcome participants and explain agenda and ways of working • Invite participates to quickly introduce themselves (name and team) • Share brief story to set the context for the session and explain the MEAA Code of Ethics and ABC Requirements	1200 -1215 (15mins)
2. *The Legal Perspective* Kathryn and Hugh	• Explain search warrants • Discuss confidential source privilege and civil proceedings • Explain legislative overview and journalist vulnerability to it • Conduct debrief and link to the next session	1215 – 1235 (20mins)
3. *Protecting Sources and Information* Dylan and Paul	• Share practical experiences • Use examples to explain ways to manage first contact • Explain document handing • Discuss strategies to educate sources • Discuss internal communications • Explain the use of Secure Drop • Distribute checklist/guide and link to the next session	1235 – 1255 (20mins)
4. *Scenario Group Activity* Paul	• Divide participants into groups of 3 or 4 and ask each group to discuss the distributed scenario activity • Invite each group to share outcomes and summarise session	1255 – 1310 (15mins)
4. *It's a Wrap* Led by Dylan - All presenters	• Conduct Q & A • Invite participants to share a key learning from the session • Deliver summary statement	1310 – 1330 (20mins)

Information Security for Journalists

Introduction

1200 – 1215

Jo Puccini, EP, Investigations

Legal issues

1215 – 1235

Kathryn Wilson, Hugh Bennett

ABC Legal

Tips and tools

1235 – 1300

Paul Farrell (7.30)

Mark Willacy (Investigations)

Scenario

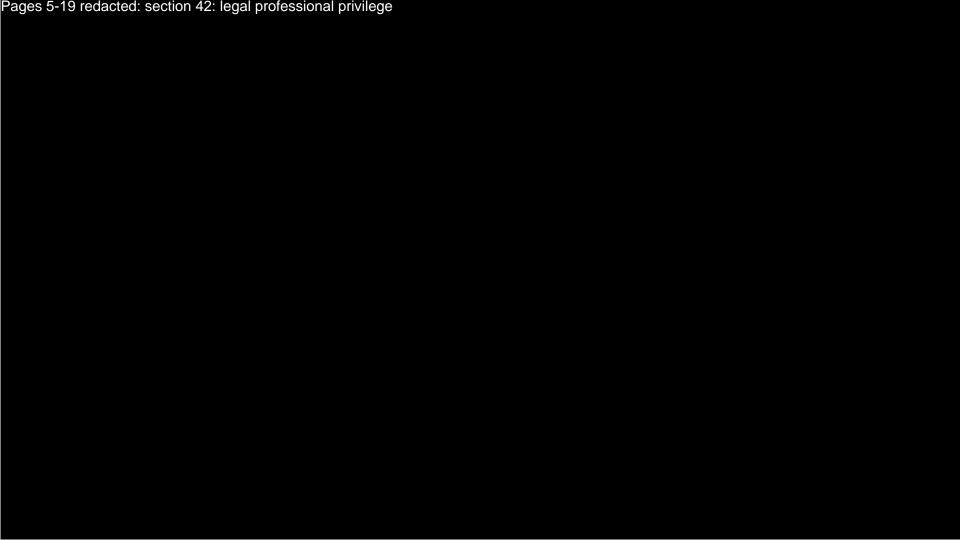1300 – 1315

Questions

1315 – 1330

Obligations to sources

MEAA Journalist Code of Ethics

3) Aim to attribute information to its source. Where a source seeks anonymity, do not agree without first considering the source's motives and any alternative attributable source. **Where confidences are accepted, respect them in all circumstances.**

ABC Editorial Policies

5.7 Assurances given in relation to conditions of participation, use of content, **confidentiality or anonymity must be honoured** except in rare cases where justified in the public interest.

4

Pages 5-19 redacted: section 42: legal professional privilege

RISK EVALUATION QUESTIONS TO ASK

Who is the source?

How have they found you? On what platform are they communicating with you?

Are they reliable? Are they say who they are?

What are the risks for the source and you?

What is their tech literacy?

What kind of information might they have access to?

What legislation might it be covered by?

Low/Medium: Private individuals, small to medium enterprise, local governments Medium Large companies, state governments, wealthy individuals

High: Non-national security-related federal agencies, federal police, government agencies, state police

Very: High National security agencies, foreign security agencies

Encourage secure first contact

Paul Farrell ✓

@FarrellPF

Reporter @ABC730. Previously
BuzzFeed, The Guardian | nat sec,
immigration, lead reporter on #Naurufiles
| Signal +61457262172
farrell.paul@abc.net.au

Got a confidential news tip?

- Signal is a free instant-messaging and phone-calling service that can be downloaded on a smartphone. The content of the messages is encrypted end-to-end, meaning no-one but us can read them

- Contact Paul Farrell on Signal: **+61457262172**

No system is 100 per cent secure, but Signal can be used to protect your identity. Please read the terms and conditions of the service to work out the best method of communication for you.

Dylan Welch ✓

@dylanwelch

ABC Investigations welch.dylan@abc.net.au. Signal +61 481
728 943. DMs open. GPG ID: 599716B95C10AF97 Safe
comms read this: pastebin.com/raw/rA9XumZ2.

- One of our biggest problems

- Provide easy to use options to sources.

- Make clear the limitations of the level of security.

- Advertise your protonmail/ other encrypted email

- Setting up a separate device with signal can be useful.

- Secure Drop is coming

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Signal

- Open source code (peer reviewable), similar to OTR encryption
- Has a VOIP calling service
- Linked to phone numbers (automatically populates contacts)
- No key ID
- Autodestruct function

Threema

- Not open source (audited in August 2015 by CN Lab)
- Messaging service only
- Has a Key ID (helpful for placing on Twitter accounts, email signatures)
- VOIP calling service

Wickr

- **Wickr**
- Not open source (audited in August by Aspect Security)
- Linked to phone numbers and emails
- Self destructing messages
- Key ID

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HOW TO GET DOCUMENTS SECURELY

Questions to think about.

1. How many others can access this info?
2. Is this access logged?
3. Have they already done this in a manner that might expose them?
4. How are they planning to share them with you?
5. Is this the safest method?

Think about transmission: Use hard copies where possible or encrypted means

Think about metadata and document properties: Could information in the documents reveal your source if published?

Think about how you reveal what you have possession of: Consult with legal about language around documents

Common mistakes

Failing to properly redact document metadata

Failing to redact identifiers on a document or photo

Document management

Australian federal police raid Labor senator's office over alleged NBN leaks

Raids on premises, including senator Stephen Conroy's office and a Labor staffer's home, are understood to be in relation to alleged leaking of National Broadband Network documents

▲ Australian federal police officers raid a home in Brunswick in inner Melbourne on Thursday night. Photograph: Calla Wahlquist for the Guardian

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Document viewing/redaction workflow

Airgapped laptop booting Tails for document viewing and redaction

Laptop booting Tails that can connect to a network for secure comms

Scenario

Scenario 1: You're been emailed by somebody who wants to give you information about what they say are critical failures in Australia's medical registration system. You've never communicated on the phone with them. They want to give confidential information including a series of internal audits that show major failings in the medical registration process by the Australian Health Practitioner Regulation Agency. These audits also contain a large amount of confidential health data from patients that are embedded through these reports. What action do you take?

Questions?

Protecting sources and the information they provide us is one of the most important things we do as journalists and if you don't know how to secure handle information or communicate with a source, you can't provide a genuine promise of confidentiality.

Information security (infosec) is no longer the sole domain of the experts. Every journalist should understand basic infosec principles and understand how to communicate those principles to sources. Many sources – particularly in Australia which has been slow to adopt infosec best practice – will not be technologically adept. They will rely on you to protect them, and to explain to them how to protect themselves.

Treat each story as unique, and use different methods depending on the level of potential risk. This is called threat modelling. As an example, you might break down the level of risk and its response this way:

Risk

Low	Private individuals, small to medium enterprise, local governments
Medium	Large companies, state governments, wealthy individuals
High	Non-national security-related federal agencies, federal police, government agencies, state police
Very High	National security agencies, foreign security agencies

Response

Low	Signal for text/calls; non-ABC email
Medium	Signal for text/calls; ProtonMail using public wifi;
High	Air-gapped devices, Tails, Tor
Very High	Air-gapped devices, Tails, Tor

Below are some basic infosec tools and tips. They are a guide to get you to start thinking about ways to manage risks and protect your sources, and are not a definitive manual.

First contact
Contacting a potential source or whistleblower for the first time is a vital moment. If not done securely it can, later, allow others to backtrack and establish who your source was.

There are numerous ways to contact a source that limits the risk of later compromising them – none are perfect and you will have to consider different methods for each source. Some options to consider:

➢ **In-person** contact.
➢ Call or message from **a phone or device not connected to you**
➢ Use an **encrypted app** such as Signal to message or call them.
➢ **Encrypted online communications** using tools such as Tor and/or Tails.

Once you have made contact, *you* are then responsible for ensuring neither you nor the source do anything that may compromise the promise of confidentiality you have given.

Document receipt, handling and publication
Another area where journalists fail their sources is the manner in which they receive, handle and publish sensitive documents.

When receiving documents ask these questions, at a minimum:

➢ Did the source send them to you from **a device associated with them**?
➢ Are they **copies (i.e., photos) or originals**?
➢ Are they print-outs, and if so **do they retain information that can identify the printer**?
➢ Are they on a USB, and if so does the USB or the files **retain a digital fingerprint**?

Passwords
Passwords can often be strengthened using a few basic steps.

➢ Strong passwords. There are many ways to create secure passwords. For an explainer check out this two minute video[1] by the Electronic Frontier Foundation, or this video[2] from the Checkout. This well-known comic[3] explains some common myths about secure passwords.
➢ Two-factor authentication (also known as 2FA). That means a login process that requires a second factor of authentication after you enter your password. (Preferably not text.)

Mobile phones

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[1] https://ssd.eff.org/en/module/animated-overview-how-make-super-secure-password-using-dice
[2] https://www.facebook.com/checkouttv/videos/1680569738648977/
[3] https://imgs.xkcd.com/comics/password_strength.png

Mobile phones are one of the things most likely to cause you and/or your source to be compromised. Good habits when using your phone, and educating your source on those same habits, are one of the best things you can do to protect them.

For messaging and voice calls **always use Signal**[4]. To make it more secure read these tips.[5] Another option is to use a phone not connected to you – but remember that repeated use of such a phone may create a pattern that can identify your source.

Email
For sensitive communications **always use encrypted email services such as ProtonMail,**[6] which is a free, easy to use option – but only for low-level threats. For high-level threats refer to the "Other tools" section below.

Here are some things to think about if a source wishes to communicate with you via email:

> ➢ Don't use ProtonMail on internet connections associated with them (i.e., their home wifi or their work computer).
> ➢ Encrypted email services such as ProtonMail are most secure when both the sender and the recipient are using the service.
> ➢ Don't use gmail or similar unencrypted webmail services.

Post
Physical mail is insecure. Packages sent from a source to you via the post can easily be intercepted enroute or by any of the dozens of people who come and go from our mailrooms every day.

Other tools
One of the most secure ways you can communicate with, and receive information from, sensitive sources involves using a computer operating system called Tails.[7] Combined with the use of the anonymising software Tor[8] and some good digital hygiene, it provides best practice protection for you and your sources.

However, Tails and Tor require some practice. If you're interested in learning more let us know. And if you want to do some reading on your own about information security for journalists, you could do worse than starting here.[9]

Thanks!

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[4] https://signal.org/
[5] https://pastebin.com/raw/YFFxRQvH
[6] https://protonmail.com/
[7] https://tails.boum.org/
[8] https://www.torproject.org/
[9] https://tcij.org/sites/default/files/u11/InfoSec%20for%20Journalists%20V1.3.pdf

EDITORIAL POLICY TRAINING FOR THE CALENDAR YEAR 2019						
Name	Division	Date Trainer	Venue	Nature of training		Duration

out of scope (dates)

EDITORIAL POLICY TRAINING FOR THE CALENDAR YEAR 2019

Name	Division	Date	Trainer	Venue	Nature of training	Duration
						out of scope (dates)
	Newsgathering	25-Jun	Legal & NA&I	Ultimo	Best Practice Journalism	90 minutes
	Newsgathering	25-Jun	Legal & NA&I	Ultimo	Best Practice Journalism	90 minutes
	NA&I	25-Jun	Legal & NA&I	Ultimo	Best Practice Journalism	90 minutes
	NA&I	25-Jun	Legal & NA&I	Ultimo	Best Practice Journalism	90 minutes
	NA&I	25-Jun	Legal & NA&I	Ultimo	Best Practice Journalism	90 minutes
	NA&I	25-Jun	Legal & NA&I	Ultimo	Best Practice Journalism	90 minutes
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	NA&I	25-Jun	Legal & NA&I	Ultimo	Best Practice Journalism	90 minutes
	NA&I	25-Jun	Legal & NA&I	Ultimo	Best Practice Journalism	90 minutes
	R&L	2-Jul	Legal & NA&I	Brisbane	Best Practice Journalism	90 minutes
	R&L	2-Jul	Legal & NA&I	Brisbane	Best Practice Journalism	90 minutes
	NA&I	2-Jul	Legal & NA&I	Brisbane	Best Practice Journalism	90 minutes

EDITORIAL POLICY TRAINING FOR THE CALENDAR YEAR 2019

Name	Division	Date	Trainer	Venue	Nature of training	Duration
	NA&I	2-Jul	Legal & NA&I	Brisbane	Best Practice Journalism	90 minutes
	R&L	2-Jul	Legal & NA&I	Brisbane	Best Practice Journalism	90 minutes
	NA&I	2-Jul	Legal & NA&I	Brisbane	Best Practice Journalism	90 minutes
	NA&I	2-Jul	Legal & NA&I	Brisbane	Best Practice Journalism	90 minutes
	NA&I	2-Jul	Legal & NA&I	Brisbane	Best Practice Journalism	90 minutes
	NA&I	2-Jul	Legal & NA&I	Brisbane	Best Practice Journalism	90 minutes
	NA&I	2-Jul	Legal & NA&I	Brisbane	Best Practice Journalism	90 minutes
	730	2-Jul	Legal & NA&I	Brisbane	Best Practice Journalism	90 minutes
	News Digital	2-Jul	Legal & NA&I	Brisbane	Best Practice Journalism	90 minutes
	Network News	2-Jul	Legal & NA&I	Brisbane	Best Practice Journalism	90 minutes
	ABC Investigations	2-Jul	Legal & NA&I	Brisbane	Best Practice Journalism	90 minutes
	R&L	2-Jul	Legal & NA&I	Brisbane	Best Practice Journalism	90 minutes
	NA&I	2-Jul	Legal & NA&I	Brisbane	Best Practice Journalism	90 minutes
	NA&I	2-Jul	Legal & NA&I	Brisbane	Best Practice Journalism	90 minutes
	NA&I	2-Jul	Legal & NA&I	Brisbane	Best Practice Journalism	90 minutes
	R&L	15-Jul	MM/JC	Melbourne	Hate speech and terrorism seminar	120 minutes
	NA&I	15-Jul	MM/JC	Melbourne	Hate speech and terrorism seminar	120 minutes
	NA&I	15-Jul	MM/JC	Melbourne	Hate speech and terrorism seminar	120 minutes
	NA&I	15-Jul	MM/JC	Melbourne	Hate speech and terrorism seminar	120 minutes
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	NA&I	15-Jul	MM/JC	Melbourne	Hate speech and terrorism seminar	120 minutes
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	R&L	15-Jul	MM/JC	Melbourne	Hate speech and terrorism seminar	120 minutes
	NA&I	15-Jul	MM/JC	Melbourne	Hate speech and terrorism seminar	120 minutes
	NA&I	9-Jul	Legal & NA&I	Melbourne	Best Practice Journalism	90 minutes
	NA&I	9-Jul	Legal & NA&I	Melbourne	Best Practice Journalism	90 minutes
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	NA&I	9-Jul	Legal & NA&I	Melbourne	Best Practice Journalism	90 minutes
	NA&I	9-Jul	Legal & NA&I	Melbourne	Best Practice Journalism	90 minutes
	NA&I	9-Jul	Legal & NA&I	Melbourne	Best Practice Journalism	90 minutes

EDITORIAL POLICY TRAINING FOR THE CALENDAR YEAR 2019

Name	Division	Date	Trainer	Venue	Nature of training	Duration
	NA&I	9-Jul	Legal & NA&I	Melbourne	Best Practice Journalism	90 minutes
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Name	Division	Date	Trainer	Venue	Nature of training	Duration
	NA&I	4-Jul	Legal & NA&I	Ultimo	Best Practice Journalism	90 minutes
	NA&I	4-Jul	Legal & NA&I	Ultimo	Best Practice Journalism	90 minutes
	R&L	25-Jul	Jane Connors	Brisbane	Refresh for digital/social producers	75 minutes
	NA&I	25-Jul	Jane Connors	Brisbane	Refresh for digital/social producers	75 minutes
	R&L	25-Jul	Jane Connors	Brisbane	Refresh for digital/social producers	75 minutes
	R&L	25-Jul	Jane Connors	Brisbane	Refresh for digital/social producers	75 minutes
	R&L	25-Jul	Jane Connors	Brisbane	Refresh for digital/social producers	75 minutes
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	R&L	25-Jul	Jane Connors	Brisbane	Refresh for digital/social producers	75 minutes
	R&L	25-Jul	Jane Connors	Brisbane	Refresh for digital/social producers	75 minutes
	R&L	25-Jul	Jane Connors	Brisbane	Refresh for digital/social producers	75 minutes
	R&L	25-Jul	Jane Connors	Brisbane	Refresh for digital/social producers	75 minutes

EDITORIAL POLICY TRAINING FOR THE CALENDAR YEAR 2019

Name	Division	Date	Trainer	Venue	Nature of training	Duration
	NAI	27-Aug	Mark Maley	Sydney	Induction & Sources	60 minutes

out of scope (dates)

Redactions: Unless otherwise noted, row redactions indicate training taken by staff in areas other than those involved in reporting the News. 'firstname' and 'lastname' columns redacted under section 47F (personal privacy)

firstname	lastname	campus	department	coursename	date	time
		Regional & Local	Rural & Regional Network	Introduction to Editorial Policies	28-Jun-19	8:13:00 AM
		Regional & Local	Regional Bunbury	Introduction to Editorial Policies	21-Jun-19	11:07:18 AM
		Regional & Local	Bunbury	Introduction to Editorial Policies	17-Jun-19	11:39:44 AM
		News, Analysis, Investigations	News Channel	Introduction to Editorial Policies	16-Jun-19	11:21:25 PM
		Regional & Local	Capital City Radio Networks	Introduction to Editorial Policies	14-Jun-19	12:01:44 PM
		Regional & Local	Rural & Regional Network	Introduction to Editorial Policies	11-Jun-19	1:14:00 PM

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Redactions: Unless otherwise noted, row redactions indicate training taken by staff in areas other than those involved in reporting the News.
Columns FIRST NAME and LAST NAME redacted under section 47F (personal privacy)

ABC FOI 201920-019
Document 6

FIRST NAME	LAST NAME	COURSE ID	COURSE TITLE	COURSE TY	Completion Date	DEPARTMENT	TEAM	CITY	STATE
		30	Editorial Policies - Introduction to Editorial Policies	COURSE	1/7/2019 03:20 PM Australia/Sydney	Rural & Regional Network	Regional & Local	Maroochy	QLD
		30	Editorial Policies - Introduction to Editorial Policies	COURSE	5/7/2019 03:29 PM Australia/Sydney	Rural & Regional Network	Regional & Local	Sale	VIC
		30	Editorial Policies - Introduction to Editorial Policies	COURSE	10/7/2019 12:13 PM Australia/Sydney	Rural & Regional Network	Regional & Local	Renmark	SA
		30	Editorial Policies - Introduction to Editorial Policies	COURSE	11/7/2019 02:25 PM Australia/Sydney	Investigations & In-Depth	News, Analysis, Investigations	Ultimo	NSW
		30	Editorial Policies - Introduction to Editorial Policies	COURSE	23/7/2019 04:19 PM Australia/Sydney	Rural & Regional Network	Regional & Local	Renmark	SA
		30	Editorial Policies - Introduction to Editorial Policies	COURSE	25/7/2019 05:27 PM Australia/Sydney	Rural & Regional Network	Regional & Local	Lismore	NSW
		30	Editorial Policies - Introduction to Editorial Policies	COURSE	31/7/2019 01:21 PM Australia/Sydney	Operations and Projects	News, Analysis, Investigations	Southbank	VIC
		30	Editorial Policies - Introduction to Editorial Policies	COURSE	9/8/2019 03:21 PM Australia/Sydney	Operations and Projects	News, Analysis, Investigations	Southbank	VIC
		30	Editorial Policies - Introduction to Editorial Policies	COURSE	13/8/2019 04:54 PM Australia/Sydney	No Department	Regional & Local	Bunbury	WA
		30	Editorial Policies - Introduction to Editorial Policies	COURSE	26/8/2019 12:58 PM Australia/Sydney	Rural & Regional Network	Regional & Local	Port Pirie	SA
		30	Editorial Policies - Introduction to Editorial Policies	COURSE	26/8/2019 01:39 PM Australia/Sydney	Capital City Radio Networks	Regional & Local	Perth	WA
		30	Editorial Policies - Introduction to Editorial Policies	COURSE	27/8/2019 09:15 AM Australia/Sydney	Rural & Regional Network	Regional & Local	Port Pirie	SA
		30	Editorial Policies - Introduction to Editorial Policies	COURSE	28/8/2019 01:40 PM Australia/Sydney	Rural & Regional Network	Regional & Local	Longreach	QLD
		30	Editorial Policies - Introduction to Editorial Policies	COURSE	28/8/2019 01:50 PM Australia/Sydney	Rural & Regional Network	Regional & Local	Longreach	QLD
		30	Editorial Policies - Introduction to Editorial Policies	COURSE	29/8/2019 02:12 PM Australia/Sydney	Learning	People & Culture	Ultimo	NSW

out of scope (dates)

Legal Training Delivered 5 June 2019 to 31 August 2019

Course	Duration	Mode	Division	Dates	Location	Lawyer	Attendance
Media Law Essentials	1.5 hours	Face to Face	News Analysis and Investigations, Ent/Specialist	12 June 2019	Sydney x 2	Lynette	12
				8 July 2019	Melbourne	Hugh	11
				29 August 2019	Sydney x 2	Lynette	4
Advanced Law and Emerging Issues	1.5 hours	Face to Face	News, Analysis and Investigations	7 June 2019	Sydney	Lynette	6
				8 July 2019	Melbourne	Hugh	8
				9 July 2019	Melbourne	Hugh	8
Protecting Sources Workshop	1 hour	Face to Face	News, Analysis and Investigations	9 July 2019	Melbourne	Hugh	26
Online Legal Modules: Contempt	20 minutes	Online	ABC Wide	5 June 2019 – 31 August 2019	ABC Wide	People and Culture	23
Online Legal Modules: Defamation	20 minutes	Online	ABC Wide	5 June 2019 – 31 August 2019	ABC Wide	People and Culture	23
Online Legal Modules: Newsgathering	20 minutes	Online	ABC Wide	5 June 2019 – 31 August 2019	ABC Wide	People and Culture	20
						Total	141