

## Expense Report

**Report Name : M Slezak Townsv 3.9.18 Starfish**

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**Employee Name :** Slezak, Michael

**Employee ID :** [REDACTED] irr. info

**Email Address :** slezak.michael@abc.net.au

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### Report Header

**Policy :** \*ABC Expense Policy

**Business Purpose :** M Slezak Townsv 3.9.18  
Starfish

**Report Id :** BE5F442C3B1A4281BD6F

**Report Date :** 11/09/2018

**Approval Status :** Approved

**Currency :** Australia, Dollar

**Company :** ABC

**Cost Object Type :** Cost Centre

**Cost Centre/WBS/IO :** Specialist Reporting Team

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### Domestic Accommodation (48015)

Transaction Date	Expense Type	Business Purpose (SAP Text)	Vendor	City of Purchase	Payment Type	Amount
05/09/2018	Domestic Accommodation	M Slezak Townsv	[REDACTED]	s47 commercially valuable information Townsville	Diners	AUD

(48015) 3.9.18 Starfish TOWNSVILLE Card 282.42

**Allocations :** 100.00% (AUD 282.42) SAP-1000-Cost Centre-131433

**Domestic Airfare (48000)**

Transaction Date	Expense Type	Business Purpose (SAP Text)	Vendor	City of Purchase	Payment Type	Amount
04/09/2018	Domestic Airfare (48000)	M Slezak Townsv 3.9.18 Starfish	s47 commercially valuable information	Sydney	Diners Card	AUD 39.00

**Allocations :** 100.00% (AUD 39.00) SAP-1000-Cost Centre-131433

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03/09/2018	Domestic Airfare (48000)	M Slezak Townsv 3.9.18 Starfish	s47 commercially valuable information	Sydney	Diners Card	AUD 662.23
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**Allocations :** 100.00% (AUD 662.23) SAP-1000-Cost Centre-131433

**Domestic Other Travel (48040)**

Transaction Date	Expense Type	Business Purpose (SAP Text)	Vendor	City of Purchase	Payment Type	Amount
31/08/2018	Domestic Other Travel (48040)	M Slezak Townsv 3.9.18 Starfish	s47 commercially valuable information	Sydney	Diners Card	AUD 8.35

**Allocations :** 100.00% (AUD 8.35) SAP-1000-Cost Centre-131433

Note: The sum of allocation amounts may not exactly match the expense amount due to rounding.

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**Report Total :** AUD 992.00

**Company Disbursements**

**Total Paid By Company :** AUD 992.00

**Amount Due Company Card :** AUD 992.00

**Amount Due Employee :** AUD 0.00

**Employee Disbursements**

**Amount Due Company Card From Employee :** AUD 0.00

**Total Paid By Employee :** AUD 0.00



## Expense Report

**Report Name : M Slezak TA Townsville 3.9.18 St**

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**Employee Name :** Slezak, Michael

**Employee ID :** [REDACTED] [irr.info](#)

**Email Address :** slezak.michael@abc.net.au

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### Report Header

**Policy :** \*ABC Expense Policy

**Business Purpose :** M Slezak TA Townsville  
3.9.18 Starfish funding

**Report Id :** 86E69D90BC73404DACE7

**Report Date :** 31/08/2018

**Approval Status :** Approved

**Currency :** Australia, Dollar

**Company :** ABC

**Cost Object Type :** Cost Centre

**Cost Centre/WBS/IO :** Specialist Reporting Team

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### Daily Allowance (48010)

Transaction Date	Expense Type	Business Purpose (SAP	Vendor	City of Purchase	Payment Type	Amount
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		Text)				
05/09/2018	Daily Allowance (48010)	M Slezak TA Townsville 3.9.18 Starfish funding	Brisbane	Cash	AUD 131.05	
<b>Allocations :</b> 100.00% (AUD 131.05) SAP-1000-Cost Centre-131433						
<hr/>						
04/09/2018	Daily Allowance (48010)	M Slezak TA Townsville 3.9.18 Starfish funding	Townsville	Cash	AUD 131.05	
<b>Allocations :</b> 100.00% (AUD 131.05) SAP-1000-Cost Centre-131433						
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03/09/2018	Daily Allowance (48010)	M Slezak TA Townsville 3.9.18 Starfish funding	Townsville	Cash	AUD 72.50	
<b>Allocations :</b> 100.00% (AUD 72.50) SAP-1000-Cost Centre-131433						

Note: The sum of allocation amounts may not exactly match the expense amount due to rounding.

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<b>Report Total :</b>	AUD 334.60
<b>Company Disbursements</b>	
<b>Total Paid By Company :</b>	AUD 334.60
<b>Amount Due Company Card :</b>	AUD 0.00
<b>Amount Due Employee :</b>	AUD 334.60
<b>Employee Disbursements</b>	

**Amount Due Company Card From Employee :** AUD  
0.00

**Total Paid By Employee :** AUD  
0.00





**Australian Government**

**Department of the Environment and Energy**

GPO Box 787, Canberra ACT 2601  
Ph. (02) 6274 1151

ABN: 34190894983

Page: 1 of 1

Michael Slezak, ABC

**Receipt / Tax Invoice**

Receipt Date : 04 September 2018  
Receipt Number : 14034262  
Company Code : 0110  
Date Printed : 04 September 2018

Item Description	Qty	Unit	Unit Price	GST	Line Total
*FOI Fees - 180812- Michael Slezak	1	EA	\$0.00		\$287.67
<b>Receipt Total:</b>					<b>\$287.67</b>
<b>*** Receipt Total Includes GST of:</b>				<b>\$0.00</b>	

**Received the sum of \$287.67 on 31 August 2018.**

Mode of payment : EFT  
Payee : FOI 180812  
Reference : EFT 31.08.2018

**Received with thanks.**

**Collector of Public Monies**

Receipt Date : 04 September 2018  
Receipt No : 14034262  
Company Code : 0110  
Total Amount : \$287.67  
Date Printed : 04 September 2018

s47F  
personal  
privacy

80424	MICHAEL SLEZAK	05/09/18	21:23:50	\$50.50	-	\$2.53	\$53.03
SYD DOM ARPT to [REDACTED]		Taxi: T5275 – RRN: 32501 – SILVER SERVICE TAXIS				GST inc in Total \$4.59	
80424	MICHAEL SLEZAK	12/09/18	04:55:17	\$46.00	-	\$2.30	\$48.30
[REDACTED] to SYD DOM ARPT – Taxi: T1519 – RRN: 31784 – COMBINED COMMUNICATIONS						GST inc in Total \$4.18	
80424	MICHAEL SLEZAK	12/09/18	20:34:37	\$52.00	-	\$2.60	\$54.60
AIRPORT to [REDACTED]		Taxi: T7714 – ABN: 24947312208 – RRN: 622 – SPOTTO NSW				GST inc in Total \$4.73	

## Maryanne Agostino

**From:** [REDACTED] s47 commercially valuable information  
**Sent:** Tuesday, 11 September 2018 3:15 PM  
**To:** Lisa Whitby; Maryanne Agostino  
**Cc:** Michael Slezak  
**Subject:** Travel Receipt for SLEZAK / MICHAEL MR Travel Date 12Sep SYDNEY/SYD - CAIRNS/CNS Ref: [REDACTED] s47 s47  
**Attachments:** Travel Receipt Communication Attachment - [REDACTED] - 12 September 2018.PDF; Ticket Receipt - [REDACTED] - 12 September 2018.PDF s47  
**Categories:** TA to be done



## GET READY! Here is the itinerary for your upcoming trip.

Review this summary and the detailed attachment for accuracy. If you find an error, contact your Travel Adviser right away to avoid potential fees and penalties.  
By way of accessing and/or utilizing any of our services, you acknowledge that your personal data will be used in accordance with [REDACTED] s47

Cairns, Queensland, Australia	
Passenger <b>SLEZAK MICHAEL MR</b>	Agency Record Locator [REDACTED] s47

Ticket Receipt			
Date	From/To	Flight/Vendor	Status
Wednesday, 12 September 2018	CNS-SYD	[REDACTED] s47	Confirmed
ElectronicTicket Number 0812858095677		Form of Payment [REDACTED] s47	Ticket Amount 244.37 AUD – This amount includes 22.21 AUD GST
Date	From/To	Flight/Vendor	Status
Wednesday, 12 September 2018	SYD-CNS	[REDACTED] s47	Confirmed
Ticket Number 0413351370920		Form of Payment [REDACTED] s47	Ticket Amount 0.00 AUD – This amount includes 18.73 AUD GST



## Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
<a href="#">12/09/2018</a>	SYD-CNS	s47	Confirmed	06:00/09:10	Economy/H	No Information
<a href="#">12/09/2018</a>	CNS-SYD	s47	Confirmed	16:55/19:50	Economy/N	01P



## Flight

Total duration  
3 h 10 min



[Not working?](#)

s47

Airline Record Locator s47

[Online check-in](#)

# SYD

Kingsford Smith  
Sydney, New South Wales,  
Australia



3 h 10 min  
1225 miles  
1971 kilometers

# CNS

Cairns International Airport  
Cairns, Queensland, Australia

### Departure

Wednesday  
12 September 2018  
**06:00**

Terminal **TERMINAL 2**  
**DOMESTIC**

[Weather](#)

### Seat

**Assigned at Check-in**

Economy

Confirmed

### Arrival

Wednesday  
12 September 2018  
**09:10**

Terminal **TERMINAL 2 -**  
**DOMESTIC**

[Weather](#)



CO2 Emissions: 539 lbs/245 kgs  
Non-stop



## Flight

Total duration  
2 h 55 min



[Not working?](#)

s47

Airline Record Locator s47

[Online check-in](#)

# CNS

Cairns International Airport  
Cairns, Queensland, Australia



2 h 55 min  
1225 miles  
1971 kilometers

# SYD

Kingsford Smith  
Sydney, New South Wales,  
Australia

**Departure**  
Wednesday  
12 September 2018

**16:55**

Terminal **TERMINAL 2 -  
DOMESTIC**

[Weather](#)



CO2 Emissions: 539 lbs/245 kgs  
Non-stop

**Seat**

**Assigned at Check-in**

Economy

Confirmed

**Arrival**

Wednesday  
12 September 2018

**19:50**

Terminal **TERMINAL 3  
DOMESTIC**

[Weather](#)

11Sep/03:45PM



## Additional trip information

### Baggage Policy

TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. **Please visit the operating carrier website of your ticketed itinerary for applicable fees.**

## Expense Report

**Report Name : M Slezak TA Cairns 12.9.18**

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**Employee Name :** Slezak, Michael

**Employee ID :** [REDACTED] [irr. info](#)

**Email Address :** slezak.michael@abc.net.au

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### Report Header

**Policy :** \*ABC Expense Policy

**Business Purpose :** M Slezak TA Cairns  
12.9.18

**Report Id :** 5D9334FD1B464AEFB2D8

**Report Date :** 11/09/2018

**Approval Status :** Approved

**Currency :** Australia, Dollar

**Company :** ABC

**Cost Object Type :** Cost Centre

**Cost Centre/WBS/IO :** Specialist Reporting Team

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### Domestic Part Day Travel (48010)

Transaction Date	Expense Type	Business Purpose (SAP	Vendor	City of Purchase	Payment Type	Amount
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		<b>Text)</b>			
12/09/2018	Domestic Part Day Travel (48010)	M Slezak TA Cairns 12.9.18	Cairns	Payroll Processing	AUD 40.00
<b>Allocations :</b> 100.00% (AUD 40.00) SAP-1000-Cost Centre-131433					

Note: The sum of allocation amounts may not exactly match the expense amount due to rounding.

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<b>Report Total :</b>	AUD 40.00
<b>Company Disbursements</b>	
<b>Total Paid By Company :</b>	AUD 40.00
<b>Amount Due Company Card :</b>	AUD 0.00
<b>Amount Due Employee :</b>	AUD 40.00
<b>Employee Disbursements</b>	
<b>Amount Due Company Card From Employee :</b>	AUD 0.00
<b>Total Paid By Employee :</b>	AUD 0.00

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## Expense Report

**Report Name : M Slezak Cairns 12.9.18 Starfish**

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**Employee Name :** Slezak, Michael

**Employee ID :** [REDACTED] irr. info

**Email Address :** slezak.michael@abc.net.au

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### Report Header

**Policy :** \*ABC Expense Policy

**Business Purpose :** M Slezak Cairns 12.9.18  
Starfish

**Report Id :** 93FDB0F79C284F9596EC

**Report Date :** 25/09/2018

**Approval Status :** Approved

**Currency :** Australia, Dollar

**Company :** ABC

**Cost Object Type :** Cost Centre

**Cost Centre/WBS/IO :** Specialist Reporting Team

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### Domestic Airfare (48000)

Transaction Date	Expense Type	Business Purpose (SAP	Vendor	City of Purchase	Payment Type	Amount
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		<b>Text)</b>				
12/09/2018	Domestic Airfare (48000)	M Slezak Cairns 12.9.18 Starfish	s47 commercially valuable information [REDACTED]	Sydney	Diners Card	AUD 244.37
<b>Allocations :</b> 100.00% (AUD 244.37) SAP-1000-Cost Centre-131433						

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			s47 commercially valuable information			
11/09/2018	Domestic Airfare (48000)	M Slezak Cairns 12.9.18 Starfish	[REDACTED]	Sydney	Diners Card	AUD 206.00
<b>Allocations :</b> 100.00% (AUD 206.00) SAP-1000-Cost Centre-131433						

**Domestic Other Travel (48040)**

<b>Transaction Date</b>	<b>Expense Type</b>	<b>Business Purpose (SAP Text)</b>	<b>Vendor</b>	<b>City of Purchase</b>	<b>Payment Type</b>	<b>Amount</b>
11/09/2018	Domestic Other Travel (48040)	M Slezak Cairns 12.9.18 Starfish	s47 commercially valuable information [REDACTED]	Sydney	Diners Card	AUD 22.65
<b>Allocations :</b> 100.00% (AUD 22.65) SAP-1000-Cost Centre-131433						

Note: The sum of allocation amounts may not exactly match the expense amount due to rounding.

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<b>Report Total :</b>	AUD 473.02
<b>Company Disbursements</b>	
<b>Total Paid By Company :</b>	AUD 473.02
<b>Amount Due Company Card :</b>	AUD 473.02
<b>Amount Due Employee :</b>	AUD 0.00
<b>Employee Disbursements</b>	
<b>Amount Due Company Card From Employee :</b>	AUD

0.00

**Total Paid By Employee :** AUD  
0.00

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473.02	Domestic travel to Cairns 12/9/18, Starfish story
992.00	Domestic travel to Townsville 3/9/18 – 5/9/18, Starfish story
40.00	TA for trip to Cairns 12/9/18, Starfish story
334.60	TA for trip to Townsville 3/9/18 – 5/9/18, Starfish story
46.00	Cab charge 12/9/18
52.00	cab charge 12/9/18
50.50	cab charge 5/9/18
287.67	FOI Department of Environment, Reef grants story
<b>2,275.79</b>	<b>Total</b>