



By email:

## Corporate Affairs

ABC Ultimo Centre 700 Harris Street Ultimo NSW 2007 GPO Box 9994 Sydney NSW 2001

Tel. +61 2 8333 5261 abc.net.au

Dear

## FOI REQUEST - REFERENCE NUMBER 2015-002

I refer to your request for access to documents under the *Freedom of Information Act 1982* (the FOI Act) in your letter of 20 January 2015. Specifically, you have sought access to the following documents:

"[your] employment records held by the ABC during [your] tenure which [you] believe to be 1989-1983."

I am authorised by the Managing Director under section 23 of the FOI Act to make decisions in respect of requests made under that Act. Following is my decision in relation to your request.

## Locating and identifying documents

I have taken reasonable steps to identify and locate all relevant documents. My search for these documents involved contacting the Head of the National Pay and Entitlements Centre, who in turn consulted with other relevant managers and staff.

As a result of the searches that were conducted, 110 documents (comprising your personnel file) were identified. Access to those documents is granted.

Please contact me to make suitable arrangements for providing access (for instance, to confirm whether you would prefer me to send photocopies by mail, or to send scanned copies by email). You can contact me by phone on (02) 8333 5316 or by email at <a href="mailto:maude.judith@abc.net.au">maude.judith@abc.net.au</a>.

If you are dissatisfied with this decision you can apply for Internal or Information Commissioner (IC) Review. You do not have to apply for Internal Review before seeking IC Review. Information about your review rights is attached.

Yours sincerely

**Judith Maude** 

Head, Corporate Governance